

Testing Volunteer Description

Testing Volunteers will report to the HamCation Testing Co-Chairs.

Responsibilities and Duties:

- **Purpose:** Assist the Testing Co-Chairs with any setup/teardown needs. Assist with test sessions in any capacity.
- **Must be able to work with a TEAM that has one goal:** to make the test session the very best it can be. We work hard to minimize the anxiety of exam-taking; Our sessions proudly serve our candidates with speed and accuracy. Be willing to collaborate with others to accomplish this goal. Be willing to accept the guidance and decisions of the Testing Co-Chairs.
- **Must be motivated:** Know the layout of the Central Florida Fairgrounds property to be able to direct commercial vendor to any place they would like to go (restrooms, Swap's building, Tailgate Check-in, RV Check-in, Forums, etc.). Inspire your teammates.
- **Must be creative and adaptable:** The outgoing, self-starting, & detail-oriented volunteer should be flexible enough to work in any of the varied positions for which a VE is responsible. This includes candidate check-in; exam monitoring; grading; paperwork runner; errand runner; paperwork error-checking; filing; making coffee; and really, whatever needs to be done at an exam session.
- **Must be dependable and energetic:** must be on time for the shift work that is involved and must be ready to work the entire shift assigned. Also, must be able to carry out tasks efficiently and honestly. Must show enthusiasm about the tasks to be performed.
- **Must be patient and compassionate:** must be ready to deal with commercial vendors who may be first time attendees and are confused. And be willing to show empathy to commercial vendors as there may be cultural differences as well as language challenges.
- **Must always be courteous and friendly.**

Qualifications:

- Accreditation with Laurel VEC required.
- Must be able to work in a team environment were switching duties
- An individual with a genuinely positive friendly attitude; people friendly.
- Able to stand for long periods of time and walk short distances frequently.
- Testing Volunteers who have volunteered with us before or at another hamfest are a definite plus.