

# SWAPS Volunteer Description

Swaps Volunteers will report to the HamCation Swaps Chair and Assistant Chairs.

## Responsibilities and Duties:

- **Purpose:** Assist the Swaps Chair and Assistant Chairs with the setup and marking of Swap Tables. Assist Swap vendors to their correct table(s). Assist Swap vendors/attendees with any questions they may have.
- **Must be able to work with a TEAM that has one goal:** to make the HamCation a 5-star event. Be willing to collaborate with others to accomplish this goal. Be willing to accept the guidance and decisions of the Swaps Chair and Assistant Chairs.
- **Must be motivated:** Know the layout of the Central Florida Fairgrounds property to be able to direct attendees to any place they would like to go (restrooms, Commercial building, Tailgate Check-in, RV Check-in, Forums, etc.). Inspire your teammates.
- **Must be creative and adaptable:** look for solutions to problems that seem insurmountable. Be willing to go beyond what is asked of them and identify opportunities for improvement (solve problems).
- **Must be dependable and energetic:** must be on time for the shift work that is involved and must be ready to work the entire shift assigned. Also, must be able to carry out tasks efficiently and honestly. Must show enthusiasm about the tasks to be performed.
- **Must be patient and compassionate:** must be ready to deal with Swap Vendors who may be first time attendees and are confused. And be willing to show empathy to Swap vendors as there may be cultural differences as well as language challenges.
- **Must always be courteous and friendly.**

## Qualifications:

- An individual with a genuinely positive friendly attitude; people friendly.
- Problem solver: must think how to solve problems when they occur.
- Outgoing, easily interacts with strangers in a positive manner
- Able to walk long distances.
- Good communication skills.
- Able to move tables for correct spacing.
- Swap Volunteers who have volunteered with us before or at another hamfest are a definite plus.